

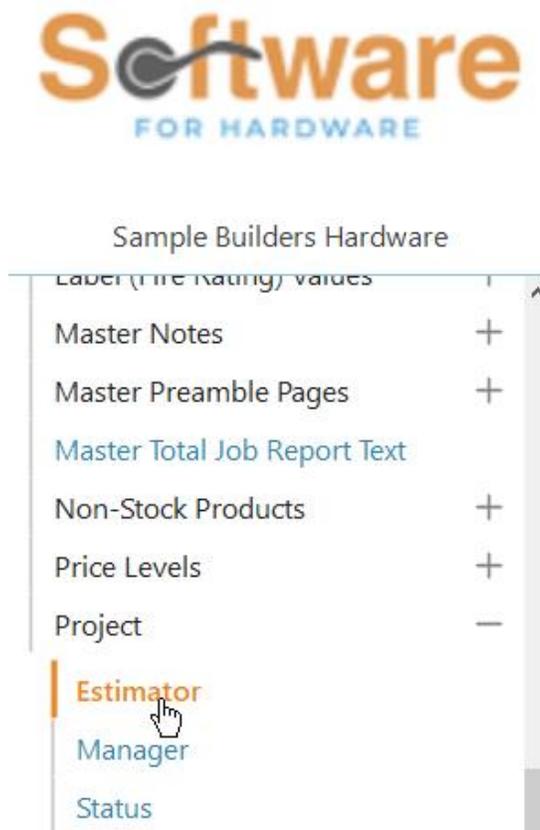
Project Estimator

The Project Estimator enhancement provides for the name of an Estimator to be associated to a Contract Quote or Contract Job. Just as Project Manager, the Project Estimator is setup and managed within *Tables* and can be added to any project. The Project Estimator's name also appears on *Request For Quote* reports.

How it works:

1. Launch Software for Hardware and from the Logo screen click the *Tables* menu selection.
2. Click the *Project* then the *Estimator* submenu selection.

 Software for Hardware 15.0



3. This action opens the form where you can enter the Project Estimator's information, such as name, phone number and email address.

Enter a Project Estimator's Name

Becky Rogers

Enter Project Estimator's Phone

(555)111-1212

Delete  Save  

Enter Email Address

brogers@sample.com

4. Click the *Add* button and enter your Estimator's information. Click *Save* when complete.

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Main Project Estimator x

Project Estimator	Tel Number	Email	Abbr
Becky Rogers	(555)111-1212	brogers@sample.com	

- 5. Your new Estimator will be added to the new, or existing, list of Estimators.
- 6. *Close* the form and open a Contract Quote. On the Project screen note the new *Project Estimator Name* field located in the upper right of the screen. Click on the combo box down arrow and select the Estimator assigned to the project, then click the *Save* button.

Project Estimator Name

Becky Rogers 

7. The Project Estimator is printed on all *Request For Quote* reports.

Request For Quote - Doors

SUBMITTED TO: Steelcraft

JOB: 1020CO - Sample Project 2

JOB LOCATION: 215 West Main Street, Norton, MA 02766

FROM: Sample Builders Hardware
215 West Main St
Boston, MA 02134
(770)945-2463
Phone#

PROJECT ESTIMATOR: Becky Rogers

E-mail: brogers@sample.com

8. In the above example the Project Estimator's name and email address are now displayed in the header of this Door RFQ report. If no Project Estimator is defined then the report defaults to *Person Requesting Quote* name and email address.